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Treendale Primary School IPS Board

**Minutes**

Meeting No 6/2025  
 Meeting Location Staffroom  
 Meeting Time and Date Tuesday 9<sup>th</sup> September 2025 @ 4.30pm

Initial	Member	Role	Present	Apology
JH	Jayde Hewson	Principal	✓	
SJ	Suchitra Jones	Chairperson	✓	
KT	Karen Thomson	Manager Corporate Services	✓	
HN	Hollie Norman	Staff Rep	✓	
SD	Stacey Dell'Agostino	Staff Rep	✓	
CW	Cassie Wilson	Parent Rep		✓
CM	Chloe McGhie	Parent Rep		✓
LH	Leandra Healy	Parent Rep		✓
RV	Rachel Vivers	Parent Rep	✓	
KG	Kelly Gobey	Parent Rep		✓
AK	Amanda Kerlow	Parent Rep	✓	

Item	Subject	Actions
<b>1. Open and Welcome</b>		
<ul style="list-style-type: none"> <li>Meeting opened at 4.36pm by SJ</li> </ul>		
1.1	<b>Apologies</b> <ul style="list-style-type: none"> <li>Chloe McGhee</li> <li>Cassie Wilson</li> </ul>	
1.2	Minutes from the previous meeting <ul style="list-style-type: none"> <li>Minutes 5/2025</li> <li>Moved: SD 2<sup>nd</sup>: RV</li> </ul>	
1.3	Matters from previous meeting Other carried over items followed up in reports and general business.	
<b>2.0 Standing items</b>		
2.1	<b>Principal report</b> <ul style="list-style-type: none"> <li> <b>Celebration Picnic and awards – Inform out come of survey</b>                              Survey result clearly showed staff supervision as preference and during the day. Currently planning both event for Friday Week 9 9.00am – 11.00am .                              Hiring large 500 person Marquee \$7400                              Classrooms to be open with P &amp; C sausage sizzle/ Cool drink as fundraiser.                              This will remain in place for 2 years unless something clearly isn't working.                              Requested P &amp; C to assist with half the cost next year.                         </li> <li> <b>P&amp;C Committee Formation: Inform attended meeting</b>                              Attended meeting . Board positions now filled, bank account opening.                              School supporting in whatever capacity we can whilst they get off the ground.                         </li> </ul>	

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<p>RV, AK, SJ</p>	<p>Lots of ideas. Sausage sizzle at Athletics carnival and support for Colour run to start.</p> <ul style="list-style-type: none"> <li>• <b>2027 – Fulltime kindy – EOI</b> - discussion DoE is asking for Eol for fulltime kindy in 2027 We believe <ul style="list-style-type: none"> <li>○ this to be a given in the long run.</li> <li>○ Staffing will be more difficult to find if you wait.</li> <li>○ We have the capacity</li> </ul> </li> </ul> <p>School direction, ECE philosophy - directed play based learning. Opt in so parents can still choose to send children for only three days. Easier for some fulltime families as don't need day care as well.</p> <p>Board expressed that overall whilst personal views may differ, the Board was in favour of school moving forward with the Eol for 2027.</p> <ul style="list-style-type: none"> <li>• <b>Parent interviews – Inform outcome of survey</b> These have been locked in for week 10 and week 1 and 2 next term. Teacher will upload availability and then send out on seesaw.</li> <li>• <b>School board</b> - discussion Following up on new members, just waiting on screening clearances and training. Should all be sorted for T4 W4 meeting. CAB information to be followed up regarding school board member tenure. Pending Seana Sloan and Sharni Bennell.</li> </ul>	
<p>2.2</p>	<p><b>Financial Report</b></p> <ul style="list-style-type: none"> <li>• OBI report presented as at 30th July 2025s. Expenditure on resources and salaries to be expected at this date. Staff to expend by end of Term 3 .</li> <li>• Contributions and charges letter and template submitted Noted by School Board.</li> <li>• Personal items list . Tendered to three companies. Officeworks was chosen best value and access for families Noted by the School Board</li> <li>• <b>DWER Bore Update:</b> Due to costing must go through process with Department of Finance for tendering and Project management. They will lead with us just as site manager (KT and JH). KT emailed for follow up earlier in Sept.</li> </ul>	
<p><b>3.0 General Business</b></p>		
<p>3.1 JH</p> <p>3.2 SJ</p>	<ul style="list-style-type: none"> <li>• <b>Year 6 Camps</b> Year 5's who will be year 6's parents to be surveyed. Yr 6 camp will be 3 individual adventure days instead of a three day overnight camp. Considerations where given to financial, medical and good standing. Changing world with children needs and demographics in the school. Current 3 day camp cost over \$6000 to school just in relief alone. Consideration of late evening event with possible 8pm pickup.</li> <li>• <b>P&amp;C</b> Is there a possibility for families to contribute a an amount if they don't want to be involved in fundraising ; EG \$50</li> </ul>	<p>JH to follow up</p>

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	KT & RV : The P & C opted not to go down this path for 2026 as the timeline was too tight for clear discussion.	
<b>4. Check-in</b>		
	All members confirmed there was no further discussion needed	
<b>Next Meeting: Tues 4<sup>th</sup> November @ 4.30pm</b>		
<b>Meeting closed at 5.40pm</b>		

These minutes are certified as true and accurate.

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Suchitra Jones  
School Board Chairperson

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Date