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Treendale Primary School IPS Board

Minutes

Meeting No 4/2025
 Meeting Location Staffroom
 Meeting Time and Date Tuesday 24 June 2025 @ 4.30pm

Initial	Member	Role	Present	Apology
JH	Jayde Hewson	Principal	✓	
SJ	Suchitra Jones	Chairperson	✓	
KT	Karen Thomson	Manager Corporate Services		✓
KE	Kirsten Edwards	Manager Corporate Services	✓	
HN	Hollie Norman	Staff Rep		✓
SD	Stacey Dell'Agostino	Staff Rep	✓	
CW	Cassie Wilson	Parent Rep	✓	
MR	Michael Rose	Parent Rep		✓
CM	Chloe McGhie	Parent Rep	✓	
LH	Leandra Healy	Parent Rep	✓	
RV	Rachel Vivers	Parent Rep	✓	
KG	Kelly Gobey	Parent Rep	✓	

Item	Subject	Actions
1. Open and Welcome		
	<ul style="list-style-type: none"> Meeting opened at 4.37pm by SJ 	
1.1	Apologies <ul style="list-style-type: none"> Michael Rose Hollie Norman Karen Thomson 	
1.2	Minutes from the previous meeting <ul style="list-style-type: none"> Minutes 3/2025 Moved: SJ 2nd: RV 	
1.3	Matters from previous meeting <ul style="list-style-type: none"> A formal farewell and thanks were extended to Michael Rose for his generous time and contribution to the School Board. The Board welcomed Kelly Gobey. 	
2.0 Standing items		
2.1	<ul style="list-style-type: none"> PBS GEMS Initiative: The GEMS behaviour framework, inspired by street names and community input, is progressing well. Thanks to Stacey Stirton for developing the concept. GEMS is being integrated into assemblies and will replace the existing key. Staff are enthusiastic about the change. Next steps include integration into the Behaviour Matrix and merit certificates. Design elements will be finalised at the next staff meeting. Alignment with ASHS PBS was discussed, with "excellence" described by JH as "doing your best when no one is watching." Public School Review (PSR): A three-year review was granted, covering all domains. 	Design elements to be discussed at next staff meeting

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	<ul style="list-style-type: none"> • Annual Report: Future reports will be condensed into a four-page document. JH is reviewing formats from like schools. • DWER Bore Update: Approval has been granted to install a bore drawing up to 15,000kL per year from the Leederville aquifer. This is expected to reduce the school's water bill from approximately \$150,000 to \$50,000 annually. • P&C Committee Formation: A President and Secretary have been volunteered. Recruitment of a Treasurer is ongoing. Interest from parents is strong, with fundraising ideas including Mother's Day/Father's Day stalls and school discos. JH advised students must have 'Good Standing' to attend discos. If established, the P&C Committee will be encouraged to attend Board meetings. • TPS Business Plan: JH requested School Board input into the upcoming Business Plan. A draft will be presented at the next meeting, which will include a workshop-style session. Board members were asked to consider key targets. JH will update the plan's background. 	<p>JH to provide draft Business Plan at next meeting Board members to consider potential targets for the Business Plan</p>
2.2	<p>Financial Report</p> <ul style="list-style-type: none"> • Budget is looking how it should at this time of the year. 	
<p>3.0 General Business</p>		
3.1	<ul style="list-style-type: none"> • School Photos Feedback Concerns raised about last year's background being overly blue. A matted blue background has been suggested. JH will address this with photographers. • PSR Feedback <ul style="list-style-type: none"> • RV reported PSR was overwhelmingly positive towards staff. Although leadership has changed frequently, staff stability has been consistent. • A key concern from the parents was the Japanese language program. Alternatives such as AUSLAN, Mandarin, Indonesian or Hindi were discussed. Challenges remain in sourcing qualified teachers. • NDIS Changes <ul style="list-style-type: none"> • Recent funding cuts are impacting therapy access for students. In-school and home-based therapies are no longer covered; students must attend clinics. Long-term goals include developing a therapy centre on school-owned land. In the short term, modified timetables for students attending therapy off-site will be offered. • Parent Communication Inconsistencies in communication across classes were noted. While some teachers send regular Seesaw updates, others do not. SD shared that she sends weekly hot/cold tasks. Although social media activity is limited, the school website remains a valuable and informative resource. It includes a full list of classroom teachers along with their work email addresses, providing a clear avenue for parents to make contact if they have any concerns. • Tier 1 Student Support <ul style="list-style-type: none"> • The school aims to provide relief time so staff can increase parent communication. Additional EA support for high-needs classes is being considered. SEN reports are up to date. • Voluntary Contributions <ul style="list-style-type: none"> • Voluntary Contributions are currently low compared to previous years. The Finance Committee recommended 	<p>JH to address background with photographers</p>

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	<p>sending reminders early next term. A potential incentive (e.g., prize draws for early payment) could be supported by the P&C in future years.</p> <ul style="list-style-type: none"> • Resource Use The PSR noted that resources are being utilised very effectively, which is reflected in the current budget. <p>Break Time Feedback</p> <ul style="list-style-type: none"> • Adjustments to break times made last year have generally been successful. A concern was raised that students playing on the oval/courts may not have sufficient time to eat. Junior Primary students are permitted to eat inside after the bell. <p>Uniform Update</p> <ul style="list-style-type: none"> • The new dress for younger girls has received positive feedback. A request was made to increase sizing beyond Size 8. <p>Road Safety</p> <ul style="list-style-type: none"> • Concerns were raised regarding student safety in the carpark during peak times. Previous measures include bollards. Opening the smaller gate was suggested to improve safety. Road safety education could be incorporated into the GEMS rollout. <p>Parent-Teacher Interviews</p> <ul style="list-style-type: none"> • It was noted that holding interviews without a half-day closure will breach the teacher EBA. JH will investigate options. 	
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4. Check-in		
	All members confirmed there was no further discussion needed	
Next Meeting: Tues 12 August @ 4.30pm		
Meeting closed at 5.22pm		

These minutes are certified as true and accurate.

Suchitra Jones
School Board Chairperson

Date